

DDI – EARLY CHILDHOOD SERVICES

Fall Re-opening Plan for Universal Pre-K

School Year 20-21

At DDI our primary commitment is to the students and families we serve. Our priority is keeping them safe.

The health and safety of our students, our staff, and their families is our top priority. We have developed a plan that intends to insure that students and employees continue to feel comfortable and safe in our schools. The plan incorporates recommendations and guidance from the [Centers for Disease Control and Prevention \(CDC\)](#), the [New York State Department of Health \(NYSDOH\)](#) and the [New York State Education Department \(NYSED\) and Office of Children and Family Services \(OCFS\)](#)

All staff and students will receive a daily health screening prior to entry to the building.

All staff and visitors must complete a health questionnaire and have a temperature check upon arrival.

Anyone whose symptoms response changes from a NO to YES during the day, must contact their supervisor immediately and await further instruction.

Parents/guardians must complete questionnaire OCFS form 6040 periodically.

- Parents are encouraged to monitor for temperatures and symptoms prior to sending their children to school on the bus.
- All children will have their temperature taken upon arrival to school. If temperature is above 100 degrees they will be taken to the isolation room for further assessment by the nurse. Children who arrive to school in parents/guardians cars will have their temperature taken before being taken out of the car. If they have a temperature over 100 degrees the nurse will be called to the car for further assessment.

All employees and visitors on DDI premises must maintain social distancing and wear a face covering when social distancing cannot be maintained.

Occupancy of all Early Childhood classrooms will follow OCFS guidelines and will not exceed 15 students.

Classroom design will be modified to consider the following:

- Each student has their own bin with frequently used teaching supplies such as crayons, markers, pencils, pens, scissors, glue sticks, etc. Materials in the child's bin will be cleaned at the end of each day.
- Toys that are not easily cleaned will not be accessible to students
- Small group instruction is encouraged as much as possible
- No lessons that include the preparation of food
- Adults are strongly encouraged to wear smocks/large shirts etc. that can be changed frequently during the day
- Children are strongly discouraged from bringing toys from home but if they do they must remain in the child's back pack during the school day.
- UPK students will be provided a snack that is individually packaged.

All instruction will continue to be aligned to the New York State Learning Standards and IEP goals will be addressed.

DDI will offer two options for UPK students while the Governor and SED requires social distancing in schools and until the COVID-19 public health emergency has ended:

- 5 day per week distance learning (DL) for any family that requests this model.

Or

- A hybrid model for students consisting of 2 days per week in-person instruction (T, Th) and 3 days per week distance learning (M,W,F)

Class times are the same as prior to the COVID health crisis:

AM Session = 9 to 11:30 AM

PM Session = 12:30 to 3 PM

Continuity of instruction will be maintained as lessons will be linked through the week. All classes will be implementing the NYC Explore Units of Study, Building for Math and Foundations and follow all NYSED UPK regulations.

Should the Governor and SED mandate 100% remote instruction DDI has created an instructional plan that will allow this to occur seamlessly and without instructional interruption.

Early Childhood Services will review the hybrid model in December 2020 to determine whether classes can return to in-person instruction 5 days per week for January 2021 and maintain the safety and well-being of all students and employees.

